

## **TENDER CALL NOTICE**

No. \_\_\_\_\_/OSM.,Dt.....

Sealed tenders are invited from the intending registered printers / publishers for printing of 1500nos. of books in odiya and English with best quality of papers and binding in following names. Details will be available in the Odisha State Museum website [www.orissamuseum.nic.in](http://www.orissamuseum.nic.in) which may be downloaded and available in the office of the Superintendent of Museum, Odisha, Bhubaneswar-14 from **10.30 A.M. to 4.00 P.M. from dt.22.01.2016 to 04.02.2016** on payment of Rs.1,000/- + VAT 4%. If downloaded from website bidder has to produce D.D. of Rs.1,000/- + VAT 4%, at the time of tender submitted in favour of '*Superintendent of Museum, Odisha, Bhubaneswar*' payable at Bhubaneswar. The last date, time and place for submission of bid documents is on 05.02.2016 up to 3.00 P.M. in the office of the undersigned. The authority reserves the right to accept / reject any or all tenders without assigning any reason thereof.

### **Name of the Books:-**

1. Laxmi Purana (Odiya), 120 Pages
2. Chitrare Poisahitya (Odiya), 130 Pages
3. Descriptive Catalogue on the Copper Plate Inscription Preserved in Odisha State Museum, inEnglish language with diacritical marks, 100 pages.

**Superintendent of Museum,  
Odisha, Bhubaneswar.**

## **TENDER DOCUMENTS**

Odisha State Museum is a research oriented institute as well as an academical institute and a treasure house of valuable information in both tangible and intangible heritage. Every year Museum undertakes publication works of high standard on the various subjects. These publications render immense help to the scholars and researchers. books are always demandable and fulfill the aims and objects of Museum ideology. During this financial year Museum has decided to edit three books in odiya and English languages with excellent getup.

### **Eligibility Criteria**

1. The responding tenderer should have undertake similar work in the recent past for at least 3 years for printing of high quality books in international standard. A list of similar jobs undertaken previously and details proof should be submitted.
2. Qualification-The firm himself should be a qualified person have qualified staffs regarding the subject of history and odiya and know the diacritical marks.
3. The tenderer should have a requisite TIN, VAT, PAN (up to date), Service Tax registration numbers as required under relevant rules and firm should be registered under rule and regulations.
4. Tenderers may submit sample of inner and cover page papers along with their tenders.

### **Hot to Apply-**

Application may be submitted by sealed envelopes containing two bids viz. 'Technical Bid' and 'Financial Bid' separately in two envelopes which should be kept in a single cover super-scribed with the following words " Tender for Printing / Publish of books in Odisha State Museum. The application should be submitted to the office of the Superintendent, Odisha State Museum, Bhubaneswar-14 not later than 05.02.2016 at 3.00 P.M. along with EMD of 5% of the total cost by way of D.D. n favour of 'Superintendent of Museum, Odisha, Bhubaneswar'.

### **Technical Bid-**

- a. Detailed profile of the publisher including proof of registration etc.
- b. Qualification and experience of professional team.
- c. Details of past experience of similar work.
- d. Hard copy of samples of past work.
- e. Original receipt of tender documents.
- f. Valid service tax, vat, Pan (up to date)
- g. The firm should have sufficient infrastructure to complete the work in stipulated period.

### **Financial Bid-**

- a. The requisite payment shall be released after due delivery of the items at Odisha State Museum, Bhubaneswar in good condition and no advance amount payable on order.
- b. The rates quoted should be valid for at least one year from the date of award of work.
- c. Payment will be on cheque system to the parties on their Bank account numbers.
- d. Financial bid of only the technically competent applicants will be opened and the lowest bid will be awarded the order EMD of 5% of total cost paid by D.D. favouring 'Superintendent of Museum, Odisha, Bhubaneswar'. Odisha State Museum, Bhubaneswar reserved all the right to reject / accept any /all tenderers assigning any reason.

## **Terms and Condition-**

1. The successful tenderer shall have to enter in to an agreement with Superintendent, Odisha State Museum, Bhubaneswar.
2. The firm shall have to take up the work within the stipulated period.
3. In case of any legal dispute the decision of Superintendent of Museum shall be final and binding.
4. The firm has to submit the tender paper within the stipulated time otherwise tenders will not be accepted.
5. The rules should be quoted in words and figures otherwise the tender will be liable for rejection. In case of discrepancy between words and figures the words shall prevail. The tender document should be legible and free from error, over writing or conversion of figures. In case of any over writing not signed by tenderer will be liable for rejection.
6. Firm should have IT / PAN number.

## **Specification of the Books-**

1. **Name of the book** : **Laxmi Purana**
  - a. Size of the book : Demee size, 14 c.m. X 22 c.m.
  - b. No. of pages : Approximately 120 pages
  - c. Inner Text : Glossy 350 GSM Art paper
  - d. Cover Paper : Glossy 220 GSM Art paper
  - e. No. of Quantity : 500 nos.
  - f. Binding Quality : Gum Pesting
  - g. Printing Quality : Inner Black and White
  - h. Cover : Multi Colour, Spot Lamination
  - i. Language : Odiya
2. **Name of the Book** : **Chitrare Poi Sahitya**
  - a. Size of Book : A4, 22 X 28 c.m.
  - b. No. of Pages : 130 pages
  - c. Inner Text : Glossy 130 CSM Art paper Glossy
  - d. Cover paper : 220 GSM Art paper Glossy
  - e. No. of Quantity : 500nos.
  - f. Binding Quality : Gum Pesting
  - g. Printing Quality : All pages Multi Colour
  - h. Cover : Multi Colour & Spot Lamination
  - i. Language : Odiya
3. **Name of the Book** : **Descriptive Catalogue on Copper Plate Inscription Preserved in Odisha State Museum.**
  - a. Size of Book : 1/4 size
  - b. No. of pages : Approx -100 pages
  - c. Inner Text : Glossy 130 GSM Art Paper
  - d. Cover Paper : 200 GSM Art Paper
  - e. No. of Quantity : 500nos.
  - f. Cover : Multi Cover Spot Lamination
  - g. Language : English
  - h. Binding Quality : Gum Pesting, Size stitch.