

OFFICE OF THE SUPERINTENDENT OF MUSEUM:ODISHA:BHUBANESWAR-751014

TENDER NOTICE

Bhubaneswar, Dated the 2nd Nov' 2019.

No. 1973 /OSM., Sealed tenders are invited under two bid systems from eligible well experienced firms having knowledge on "Coin conservation of Numismatic Gallery" at Odisha State Museum, Bhubaneswar. The detailed information is given in the tender documents which may be downloaded from our website www.orissamuseum.nic.in/index.htm and available in the office of the Superintendent of Museum, Odisha, Bhubaneswar from dt. 04.11.2019 to dt. 15.11.2019 at 10.30 A.M. to 4.00 P.M. on payment basis as per the Government approved rate for tender documents. If downloaded from website bidder has to produce demand draft in favour of Superintendent of Museum, Odisha, Bhubaneswar payable at Bhubaneswar towards cost of tender paper at the time of opening of tender papers. The cost of the tender paper for Coin conservation of Numismatic Gallery, Odisha State Museum is Rs.500/-. The last date for submission of the tender paper is dt. 15.11.2019 by 4.00 P.M. and the same shall be submitted in the office of the undersigned. The authority reserves the right to accept/reject any or all tenders without assigning any reason thereof.

Works to be done :-

- ❖ Coin conservation of Numismatic Gallery
- ❖ Cost of work value :Rs.4,00,000/-.

Blath
2-11-19
Superintendent of Museum,
Odisha, Bhubaneswar.

ODISHA STATE MUSEUM, BHUBANESWAR-751014

Tel / Fax -:0674-2431597

Email-supt.museum@hotmail.com

**TENDER PAPER
FOR
COIN CONSERVATION OF NUMISMATIC SECTION**

INTRODUCTION:

Coins are very important and significant antiquity of Odisha State Museum. About 13000nos. of rare coins are kept in the sectional store in the form of various metals like copper, brass, gold and silver. These antiquities have not been conserved since long time for which they are required to be conserved to save them from damage and destruction.

Works to be done :

1. Conservation of (4000 numbers) of Silver and Copper Coins approximately.

Important information for the Bidders

1. Detail description should be quoted in each item to know the conservation system.
2. Minimum guarantee should be given after the conservation.

Terms and Condition

- 1.The successful tenderer shall have to enter into an agreement with Superintendent, Odisha State Museum, Bhubaneswar.
- 2.The firm shall have to take up the work within the stipulated period from the date of issue of work order.
- 3.The concerned supervising staff will supervise time to time.
- 4.In case of any legal dispute the decision of Superintendent of Museum shall be final and binding.
- 5.If the performance of the agency is not found satisfactory within the trial period (45 days) from the starting day of works, the contract can be cancelled with immediate notice.
- 6.The firm has to submit the tender paper within the stipulated time otherwise tender papers will not be accepted.
- 7.Tenderers are required to deposit 5% of the total above estimated value through Demand Draft in favour of Superintendent of Museum, Odisha, Bhubaneswar drawn on any nationalized bank payable at Bhubaneswar with the tender documents which will be returned to unsuccessful tenderers after selection of the bidders. Successful tenderer have to withdraw his D.D. after completion of the works with satisfactory.

8.The rates should be quoted in words and figures otherwise the tender will be liable for rejection. In case of discrepancy between words and figures, the words shall prevail. The tender document should be legible and free from error, over writing or conversion of figures. In case of any over writing the tender paper by tenderer will be liable for rejection.

9.The tender will not be considered unless accompanied by a work done certificate on excellence/merit from any Govt. recognized firm in such work. The firm should have Income Tax PAN Card / GST.

10.No tender documents will be sold to intending tenderers after the last date stipulated for selling the tender papers.

11.The bidders are to quote a single price for each item. If any multiple prices are quoted the tender shall be rejected.

12.Successfull tenderer will be selected on the basis of lowest price with quality of materials and works but quality of works will always be preferred. No compromise be made in qualities of works. Bidders should produce three dimension photos or PPP with the tender documents. The work should be completed in two months time.

13.Original money receipt towards cost of tender papers should be enclosed with documents.

14.The authority reserves the right to cancel, accept, reject any tender assigning any reason thereof.

15.The said agreement shall be valid for period of one year subject to extension at the discretion of authority. This agreement can also be revoked before the expiry of one year if the performance of firm is found unsatisfactory.

16.Empanelment of the firm in this process should not be construed as binding on the authority to award any task/works subsequently. This shall be done at the discretion of the State Museum duly considering the performance of the agency from time to time.

17.The successful bidder is to give report to the higher authority on progress of the work time to time after starting the works.

18.Any other works in related field as and when required.

19.Interested firm shall have to submit their tender in sealed covers super scribed "Tender for COIN CONSERVATION OF NUMISMATIC SECTION of Odisha State Museum". So as to reach the following address on or before dated **15.11. 2019 by 4.00 P.M.**

20. No advance payment will be made for starting of the works.

21.Part payment can be released against running bill after verification of work by the authority.

22.Final payment will be released after completion of the works.

23.Completion of works means complete of the works specified in tender document supplied by Odisha State Museum with the fully satisfaction of authority of the institute.

The offer should be submitted in the following two bids separately with sealed covers.

1.Technical Bid.

2.Financial Bid.

Technical Bid:

- a) The Agency should have minimum Four Project experience of Conservation, Preservation of organic and inorganic antiquities and art object of museum and cultural institution / organization
- b) The agency should have OHSAS Registration (18001: 2007) for providing Occupational Health & Safety Management System) before the release of this advertisement
- c) The agency should have ISO Registration (ISO 9001:2008 or ISO 9001:2015 for providing Conservation & Preservation Services) more than 1 year before the release of this advertisement
- d) They should have their own bank account in the name of the registered agency.
- e) The agency should have a valid Permanent Account Number (PAN).
- f) The agency should be registered in GST.
- g) It is essential to submit 5% of the total bid as Earnest Money Deposit. Exemption of EMD will be given to the firm registered under MSMEs/ NSIC or as per the guideline.
- h) Tenders shall not be accepted after stipulated date and time.
- i) Attested copies of certificate of incorporation (in case of registered firms, under Company Act) /Partnership deed (in case of partnership firm)/ any Registration certificate of proprietorship firm only should also be submitted, along with the technical bid.
- j) The Bidder should have average Annual Turnover of Rs. 60 Lakhs in last three financial years (2016-17, 2017-18 and 2018-19) as documentary proof CA- Audited balance Sheet & Profit & Loss A/C is to be submitted.
- k) The Bidder should attach ITR of last three years (Financial year 2016-17, 2017-18 and 2018-19)
- l) The bidder must have experience of having successfully completed Conservation/ restoration work organic and inorganic antiquities and art object of museum and cultural institution / organization, value of project not less than Rs. 55 Lakhs.
- m) Bidder should have cleared his GST dues up to 31st March 2019 to the Government. Copy of GST Return for F.Y. 2018 -19 will be provided by bidder.

Financial Bid:

- 1. Coin conservation of Numismatic Gallery : approximate cost Rs.4,00,000/- including tax.

Sd/-
Superintendent of Museum,
Odisha, Bhubaneswar.