



**Odisha State Museum
Bhubaneswar**

Ph.0674-2431597

Website :www.odishamuseum.nic.in

TENDER CALL NOTICE FOR THE WORK:

**Supply of flower saplings with Poly Bags & Pots,
Soil Pots of suitable size and Soil, Compost for
Odisha State Museum, Bhubaneswar**

TENDER CALL NOTICE No.1487/OSM-2025-26., Dated 04.10.2025.

Particulars of tender document issue

Odisha State Museum Bhubaneswar

Date of issue of tender document

Tender Call Notice No.1487 /OSM., Dated.04.10.2025

**Issued in favour of :
(Full name & address)**

Telephone No. – Land line :

Mobile :

Vide money receipt No.:

Dated:

**Issued by
(Stamp and signature of issuing officer)**

Cost of tender paper (Non-refundable) = Rs.4,000.00 (Rupees four thousand) only by hand.





**ODISHA STATE MUSEUM
BHUBANESWAR**

Tender call notice No.1487/OSM/2025-26

Dated 04.10.2025

1. On behalf of Odisha State Museum the Superintendent invites sealed tender from reputed nurseries for Supply of flower saplings with Poly Bags & Pots, Soil Pots of suitable size and Soil, Compost as per detailed specification.

Sl. No.	Name of work	Bid Security	Cost of document	Period of completion.
1	Supply of flower saplings with Poly Bags & Pots, Soil Pots of suitable size and Soil, Compost for Odisha State Museum, Bhubaneswar.	EMD Rs.15,000/- fixed	Rs.4000.00	01 (One) calendar month

2. The agency has to deposit the cost of tender paper as above by cash or through demand draft drawn on or before **Dated 20.10.2025** from any nationalized/scheduled bank payable at Bhubaneswar in favour of the "**Superintendent of Museum, Odisha, Bhubaneswar**". The demand draft should be enclosed along with the tender documents and dropped in the Tender Box within specified time.
3. The tender must be accompanied with the Bid Security Declaration form as per the FD Memorandum No. 8484, dated. 05.04.2022.
4. The tender must be dropped in the tender box kept in the office of the Superintendent, Odisha State Museum, Bhubaneswar on or before **20.10.2025 at 4.00 PM**. The bid is to be submitted in a single sealed cover superscribing "**Tender call Notice No.1487/OSM dated 04.10.2025**" and the Bids will be opened by the undersigned on **22.10.2025 at 11.30 A.M.** in the presence of the agencies, who may like to be present. If there will be a public holiday on the last date of receipt & opening of the tenders as specified above, the tender documents shall be received & opened on the next working day at the same time & venue.
5. For details, please visit **Odisha State Museum website www.odishamuseum.nic.in** of the tender.
6. Intending agencies are required to furnish the following documents in the Techno-Commercial Bid.
 - a. Proof towards deposit of cost of tender paper
 - b. Annexure-I, II & III duly filled in
 - c. Copy of Registration of Firm
 - d. Copy of GST Registration Certificate
 - e. Copy of PAN card
 - f. EMD as above mentioned

7. The sealed tender duly filled in properly must be signed by the agency in each & every page as a token of acceptance of terms, conditions, specifications as laid down in the tender.
8. In case of production of forged document, the penalty shall be rejection of their tender. The authority reserves the right to verify the authenticity of documents in case of any doubt or complaint.
9. The tender received will remain valid for 90 (Ninety) days from the last date of receipt of tenders and the validity of tenders can also be extended if agreed to by the agencies and the Superintendent Odisha State Museum.
10. Payment shall be released within 30 days from the date of completion of supply of the tender material/quantity.
11. The Agencies shall have to adhere to the terms & conditions of agreement & technical specification.
11. Conditional offers in no case shall be taken into consideration.
12. The authority reserves absolute right to accept or reject any or all tenders without assigning any reason thereof.
13. Quantity of items in the BoQ may increase or decrease as per requirements.
14. Any dispute arising out of the above tender call notice shall be subject to Jurisdiction of Hon'ble High Court of Odisha at Cuttack and their sub-ordinate courts at Bhubaneswar only.
15. The agencies shall have Nurseries at Bhubaneswar and they have 3-4 years experience in supplying the above materials in Government Offices.
16. The firm that offers the lowest price will be awarded the work.
17. The selected L-1 Quotationer has to execute the assignment within stipulated period (one Month) from the date of issue of the work order.
18. The L-1 firm has to bear all the expenses related to loading and transportation required for completion of the work.
19. The items in the BoQ will be ordered as per the requirement.

For Odisha State Museum

Sd/-
**Superintendent of Museum,
Odisha, Bhubaneswar.**

**FORMAT OF BID SECURITY DECLARATION FROM
BIDDERS IN LIEU OF EMD**

(On Bidders Letter head)

I/We, the authorized signatory of M/s

Participating in the subject tender No. for the item/job of
....., do hereby declare:

That in the event we withdraw / modify our bid during the period of validity or I/we fail to execute formal contract agreement within the given timeline or I/we commit any breach of Tender Conditions / Contract which attracts penal action and I/we will be suspended from being eligible for bidding/award of all future contract(s) of Government of Odisha/ Odisha State Museum, Bhubaneswar for a period of three year from the date of committing such breach.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory.....

Company Name.....

Signature of the Agency/ Quotationaler

Sd/-

Signature of the Superintendent,
Odisha State Museum, Bhubaneswar

Annexure-II

Undertaking of Agency

I / We Shri

(In case of the firm, the name of the proprietor/head of the firm along with the designation & name of firm should be mentioned)

S/o Sri _____, Permanent resident of
Vill./Street - _____, P.O. - _____, P.S.- _____
Via - _____, Dist. - _____
State - _____, PIN - _____

Declare that I/We have thoroughly gone through the tender document and I/We know the scope of works. I/We agree to execute the assignments at rates quoted by me/us or at settled rates and abide by the terms and conditions of the tender document and we shall abide by all the instructions issued by Odisha State Museum, Bhubaneswar in this regard.

Full signature of “Agency/ Quotatiner” with date and seal

Present address for correspondence:

Signature of the Agency/ Quotatiner

Sd/-

Signature of the Superintendent,
Odisha State Museum, Bhubaneswar

Annexure-III

DECLARATION BY AFFIDAVIT
(ON NON-JUDICIAL STAMP PAPER)

I / We have gone through carefully all the Bid conditions and solemnly declare that I/we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by the Odisha State Museum, Bhubaneswar against us, if it is found that the statements, documents, certificates produced by us are false /fabricated.

I/ we hereby declare that, I/We have not banned/ blacklisted/ in any department in Odisha/ PSU / in any State/ Odisha State Museum due to any reasons as on date of submission of Bid.

I/ we hereby declare that bid is without any deviations and are strictly in conformity with the documents issued by the Client.

Signature of the Bidder

Signature of the Agency/ Quotationer

Sd/-
Signature of the Superintendent,
Odisha State Museum, Bhubaneswar

Bill of Quantities

Bill of Quantities for the work:-

Supply of flower saplings with Poly Bags, Pots & Soil Pots of suitable size and Soil, Compost to Odisha State Museum, Bhubaneswar.

Sl. No.	Description	Unit	Quantity	Rate	GST	Amount
1	Seasonal Plants :Inca Yellow sapling of 3" size in suitable poly bag	No.	1no.			
2	Inca Gold sapling of 3" size in suitable poly bag	No.	1no.			
3	Salvia Red sapling of 3" size of in suitable poly bag	No.	1no.			
4	Petunia white sapling of 2" size in suitable poly bag	No.	1no.			
5	Dahlia sapling 6" size of 8" earthen pot	No.	1no.			
6	Impatiens Mix sapling of 6" size 8" earthen pot	No.	1no.			
7	Red poinsettia 6" size 8" earthen pot	No.	1no.			
8	French Red bi-colour (Kekkusuma) of 3" size in suitable poly bag	No.	1no.			
9	New gonia Mix sapling of 6" size 8" earthen pot	No.	1no.			
10	Aster mix sapling of 3" size in suitable poly bag	No.	1no.			
11	Vinca of 3" size in suitable poly bag	No.	1no.			
12	Hybrid Sebati of 1 ft.size 10" earthen pot (No pinch)	No.	1no.			
13	Gerbera sapling of 6"size 8" earthen pot	No.	1no.			
14	Zinnia Dwarf sapling of 3" size in suitable poly bag	No.	1no.			
15	Hybrid Sebati of 1 ft.size 6" earthen pot (No pinch)	No.	1no.			
16	Petunia Mix sapling of 2" size in suitable poly bag	No.	1no.			
17	Zerannium Sapling of 2" size in suitable poly bag	No.	1no.			
18	Sebati Snow Ball of 2" ft.size Poly Bag	No.	1no.			
19	Salocia of 3" size in suitable poly bag	No.	1no.			
20	Pentas of 3" size in suitable poly bag	No.	1no.			
21	Earthen Pots 12"	No.	1no.			
22	Earthern Pots 10"	No.	1no.			
23	Process Soil for gardening	1 Tractor.	1 Tractor			
24	Compost for garden	1 Tractor	1 Tractor			

Signature of the Agency/ Quotitioner

Sd/-

Signature of the Superintendent,
Odisha State Museum, Bhubaneswar